



Committee Chair Mid-Year Report

Thank you for submitting your Mid-Year Report. This information is important for improving our Academy, communicating with the membership, as well as ensuring that Committee Chair is accountable for their responsibilities to the Academy as outlined in our [Bylaws](#).

Name

Jennifer

First

McDonell-Spellen

Last

Committee

Mentorship

New or Returning Chair

Returning Chair

Have you fulfilled the duties of your Committee as defined in the bylaws?

Yes No

Please provide specific examples of your bylaw duties that you have performed so far this year.

This has historically been an ad hoc committee; however, I believe I have fulfilled the duties required.

Are you attending the ACVIM Forum this year?

Yes No

Please list any special projects you have worked on so far this year:

Was working with former co-chair on the "Meet Your Mentor" project.

Returning Chair, is the Committee SOP for your position complete?

No

Please edit the SOP for your committee (received via a separate email) prn in Word with track changes on and return to LindaM@aimvt.com

Are there any duties that should be added or removed to your Committee?

Not that I am aware of at this time.

What are your goals for the remainder of the year?

Quite a bit of work goes into ongoing maintenance of the committee mentor and mentee list - was a little easier to manage with a co-chair, so it will be a busy fall with new mentorship pairings!

I do hope to communicate regularly with the academy mentors and foster these relationships, as we really couldn't do it without them. I'd also like to communicate the importance of logging communication between mentor and mentee for liability purposes (without discouraging our mentors).

I'd also like to provide education for mentors/mentees regarding how best to utilize mentorship. Perhaps an article? Or another webinar?

Please upload a list of Committee members, noting those members who were active, those who were inactive, and those whose participation did not meet your standards

Committee Members
Committee Member.docx

Date

6/9/2023

Signature

A handwritten signature in black ink, appearing to read "Jennifer McDonell-Spellen". The signature is stylized with a large, rounded initial "J" and a long, sweeping tail that extends to the right.

Jennifer McDonell-Spellen